The Meadows
Cheeky Chimps Childcare

**Accident and Emergency:**

The Meadows Cheeky Chimps Childcare premises has been assessed and approved as per the requirements of the Early Years Foundation stage in England. The setting regularly reviews, updates, and practices the safety routines which include evacuations and lockdown drills.

As a registered childcare provider, all staff have a valid paediatric first aid certificate or are booked in to renew. We are qualified to provide basic first aid treatment, and our first aid boxes are clearly labelled and easily accessible. Each room has its own first aid kit that is either mounted to the wall or easily accessible. Each room has an emergency evacuation bag containing first aid equipment and foil blankets.

As per our terms and conditions, all children registered to attend the setting has given permission to administer first aid and contact emergency services if required. In the case of a serious incident or accident or illness the parent/carers will be called to collect their child. We may also contact the child's GP if necessary. Appropriate action to the injury, accident or illness will be taken and if the parent/carer is not available, the senior member of staff on the premises will take charge. If the parent/carer is not available, the senior member of staff (if necessary) may go with the child if taken to hospital.

In all instances, we will attend to and reassure the injured child. We will also attend to the other children, staff and visitors to ensure they are safe.

In the event of a minor accident/incident:

- A member of staff who is first aid trained, will assess the situation.
- The injury will be treated by a first aider.
- The child will be settled back into the room and observed closely.
- Parents will be notified of all head injuries as soon as the child has been treated. Depending on severity, this will either be via phone call or message through the Famly app. To safeguard children, we cannot take pictures of the injuries and send to parents or other professionals.
- The accident/injury is recorded on the Famly app via the accident/incident report. Parents are to acknowledge this via the app.

All staff members to inform parents upon collection of any accidents/incidents.

In the event of a major incident/accident:

- Nursery management or room leader will assess the situation and decided if

the child needs to go to hospital.

- The parents will be contacted as soon as this is appropriate to do so.
- If there are any doubts of the child's condition, an ambulance is to be called.
- If the child does go to hospital, then an ambulance will be called. The parents will be updated and if they do not arrive to the nursery in time, they will be asked to meet a senior staff member and the child at the hospital. Any staff members who attend the hospital with the child is not permitted to sign any consent forms for treatment.
- If the child is well enough to remain in nursery until their parent/carer arrives, the child will be made as comfortable as possible.

We will notify Ofsted of any serious accidents/injuries (according to the statutory framework) if a child is admitted to hospital 14 days of the accident or incident. We will act on any advice given from Ofsted and we will notify the child protection agency if necessary.

We will also report any serious accidents/injuries within 10 working days to RIDDOR.

In all cases, management will review the accident and incident reports monthly to

see if there is any action required or any patterns.

When dealing with an accident/incident, staff will always wear PPE. We

will always do our best to make sure that all children in our care are safe, reassured

and kept calm. If necessary, we will call our back up staff to ensure our child: staff

ratios are maintained.

It is not possible to eliminate all risks of accidents and emergencies. The

Meadows Cheeky Chimps have implemented a number of risk assessments to help

identify any risks and have a plan in place to address this. These are updated on a

regular basis.

Gemma Farrar 23.10.2026
Review 23.10.2027

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