The Meadows
Cheeky Chimps Childcare

Contact details and Parental provision

The nursery needs up to date information on record for staff to be able to reach a parent/carer as efficiently as possible when the need arises.

Information includes each child's home address and phone number, as well as work and mobile phone numbers of one or both parents (where relevant). The Nursery must also be provided with details of two contacts (where possible) in the event of parents/parent being uncontactable in an emergency. The emergency contacts on pick up will be asked for the nursery password which parents have set on registrations and ask for a form of id. If the nursery has not been notified of emergency contact collecting and they are not on the famly app, the child will not be allowed to leave the nursery. Once the nursery has got to know the child's emergency contacts, they will not need to ask for Id and passwords. Only adults 18+ are allowed to collect children from the nursery.

The Nursery may ask for photographs of emergency contacts which will be uploaded on our famly app.

Staff will ensure before handing over a child that the adult collecting is on the pickup list on the famly app. Staff who are unsure MUST check with other staff members before handing over a child.

Parents/carers are responsible for the information they have given being kept up-to-date and are asked to inform the Nursery promptly of any change of address or telephone number, either at work or at home, and of any change to their emergency contacts

Parental provision for children
All materials, resources and equipment are provided by the Nursery. Children should wear hardwearing, washable clothing suitable for Nursery activities. At nursery the children carry out painting and messy activities where clothes can become stained. Staff will ensure that aprons are provided for children to wear however we cannot guarantee that clothes will not become stained. All clothes must be marked with the child's name.

Parents are requested to provide the following items:

- Clothes: a couple of spare sets for each child, marked with his/her name.
- Nappies: an adequate supply (if needed for your child).
- Wipes and Nappy cream (if needed for your child).
- Baby bottles and formula milk: clearly marked with the child's name. Regular cows' milk is provided by the Nursery for older children, any other specialised milk should be provided by the parent,
- sun cream if your child has special sensitivity.
- Hats/winter and summer
- Comforter
- Appropriate coat
- Water bottle or beaker.

We do ask for no toys to be brought to nursery to prevent any toys getting lost or damaged at nursery.

Gemma Farrar 13.9.2026

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